

BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on **Monday, April 27, 2020 by Electronic Communication** and called to order by President, Mr. John Ruszin at 7:32 p.m.

MEMBERS PRESENT:

	NAME	
	John Allen	Neshaminy
	John Ruszin	Bristol Borough
	Christian Schwartz	Pennsbury
	Heather Ody Snyder (Alternate)	Bensalem
	Heather Nicholas	Bensalem
	Kellie Buchanan	Bristol Township
	Gallus Obert	Bristol Township
	Donna Getty	Morrisville
	Joseph Gilleo	Morrisville
	Cyndie Bowman	Neshaminy
	Gary Sanderson	Pennsbury

TOTAL MEMBERS PRESENT: 11

MEMBERS ABSENT: 1

	Al Pirollo	Bristol Borough
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ALSO PRESENT:

	NAME	AFFILIATION
	Samuel Lee	Supt. of Record
	Leon Poeske	Admin Director
	Sharon Rendeiro	Bus Admin/Board Secretary
	Patricia Cumberland	Board Treasurer
	Ellis Katz	Solicitor
	Henry DeGeorge	Assistant Director
	Diane Wunder	IU #22 Rep
	Theresa Prato	BCTSEA President

After the Pledge of Allegiance, Mr. Ruzin welcomed the public.

EXECUTIVE SESSION None

APPROVAL OF POLICY 006 A motion was made by Christian Schwartz, seconded by Joseph Gilleo, to approve Policy 006. Board members unanimously approved the policy (11,0,0)

APPROVAL OF POLICY 006.1 A motion was made by Christian Schwartz, seconded by Joseph Gilleo, to approve Policy 006.1. Board members unanimously approved the policy (11,0,0)

APPROVAL OF AGENDA A motion was made by Christian Schwartz, seconded by Joseph Gilleo, to approve the agenda as presented. Board members unanimously approved the agenda (11,0,0).

STUDENT REPRESENTATIVE REPORT None

PROFESSIONAL COUNCIL REPORT Dr. Lee announced that a meeting of the Professional Council was held on Monday, April 20, 2020 through Zoom. The following members were in attendance: Samuel Lee (Bensalem School District), Rose Minniti (Bristol Borough School District), Melanie Gehrens (Bristol Township School District), Jason Harris (Morrisville School District), Joe Jones (Neshaminy School District), William Gretzula (Pennsbury School District) and Leon Poeske (BCTHS).

Discussed were the following:

- 2020-2021 BCTHS Budget and District Shares
- Continuity of Education Plan and Grading Policies
- Revised 2019-2020 BCTHS calendar
- 21st Century Grant Restrictions
- Articles of Agreement - which are due for renewal in 2021
- Class of 2020 Graduation

PUBLIC PARTICIPATION (Agenda Items) None

APPROVAL OF MINUTES

A motion was made by Christian Schwartz, seconded by Joseph Gilleo that the Board approve the Minutes of the February 24, 2020 meeting. Board members unanimously approved the motion. (11,0,0).

ADMINISTRATIVE DIRECTORS REPORT

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events.

Dr. Poeske commended everyone for their hard work in getting the school up and running for the Emergency Remote Learning due to the pandemic closure.

Dr. Poeske stated that the Technical teachers continue looking for more industry certifications for the students to achieve during this closure.

ITEMS FOR BOARD ACTION

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C15. Board members unanimously approved the motion (11,0,0).

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$711,266.22 and release salaries, subject to audit, as per pp. D1-D50. Board members unanimously approved the motion.
(11,0,0).

COMMITTEE REPORTS

P.I.A. Committee: Mr. Schwartz advised that PIA met this evening. Discussed were the following:

- Action items on for approval this evening
- Receipt of supplemental equipment grant from PDE
- AP History book on display
- Graduation
- Continuity of Education Plan on for approval this evening
- 2020-2021 Budget on for approval this evening

Budget Committee: Ms. Buchanan advised that the Budget Committee has met during March and April to review the 2020-2021 proposed budget. In keeping on track with the budget calendar, after numerous discussions and cuts, the budget committee is ready to recommend that the budget come out of Committee. The 2020-2021 proposed budget is on the agenda for consideration this evening.

OLD BUSINESS _____None

NEW BUSINESS

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, to combine the motions and approve the following recommendations A-O pp. F1- F4:

- A. Accept the retirement of Pupil Personnel Services/School to Career Secretary, Sandra Bower, retroactive March 31, 2020.

Accept the retirement of Welding and Fabrication Technology teacher, Chuck Kochersperger, effective the last teacher day per the revised BCTHS 2019-2020 calendar.

Accept the retirement of Science teacher, William Dintinger, effective the last teacher day per the revised BCTHS 2019-2020 calendar.

Accept the retirement of Electronics/Green Energy Technologies teacher, Al Doman, effective the last teacher day per the revised BCTHS 2019-2020 calendar.

Accept the retirement of Cafeteria Worker, Kathleen Hopkins, effective June 30, 2020.

- B. Approve an unpaid leave of absence for Cafeteria Worker, Beth Wyatt-Wilson, retroactive to February 27, 2020.
- C. Approve the employment of Nicole Ebinger-Young as a temporary Cafeteria Worker to replace Beth Wyatt-Wilson, at an hourly rate of \$10.80, retroactive to March 9, 2020.

Approve the employment of Stephen Meckert as a substitute Custodian at an hourly rate of \$10.75, retroactive to March 25, 2020, pending background checks and new hire paperwork.

Recommend the Board approve the Summer Opportunities Are Real (SOAR) personnel which will be funded by tuition, donations and fundraising efforts. Tuition includes the approval of Extended School Year (in the Individualized Education Program) from districts for students with special needs. Tuition is also covered through special Base Service Units in which the child is registered. "ESY Dates may be subject to change due to PDE closure of all PA Schools. (Please refer to Addendum #1)

- D. Approve the services of Hunter Pennypacker, as an Information Technology Assistant, at an hourly rate of \$20.00, retroactive to March 23, 2020 through the end of the 2019-2020 school year.
- E. Approve Administrative Director, Leon Poeske, to attend the National Association for Career and Technical Education (ACTE) Vision 2020 Conference in Nashville, TN (December 2, 2020 to December 5, 2020) at an approximate cost of \$1,900.
- F. Approve the BCTHS Continuity of Education Plan due to the COVID-19 closure of schools. (Refer to Addendum #2)
- G. Approve the BCTHS 2020-2021 Budget in the amount of \$30,714,244, which includes the Operating, Post-Secondary, the State and Local Programs and the Federal Programs' Budgets, as recommended by the Budget Committee.
- H. Approve the BCTHS Course Selection Book with Academic and Technical offerings for the 2020-2021 School Year. (Refer to Addendum #4)

- I. Approve the revised 2019-2020 BCTHS Calendar. (Refer to Addendum #5)
- J. Approve Anatomy, Physiology & Disease Textbook, Fourth Edition, and Teacher Wraparound Edition, Pearson Education, ISBN-13:978-0-13.
- K. Approve the 2019-2020 PA Department of Education (PDE)/Bureau of Career and Technical Education (BCTE) Supplemental Equipment Grant, Project #FA-757-20-0053, for \$121,364 from January 24, 2020 to June 30, 2020.
- L. Approve the revised Professional Services Agreement between Bucks County Technical High School and the Ivins Outreach Center for the 21st Century Community Learning Centers Cohort 9 grant year 3 for the period October 1, 2019 through September 30, 2020 at a fee not to exceed \$32,500 per year, funded through the 21st Century Community Learning Centers Cohort 9 grant. (Refer to Addendum #6)

Approve the Professional Services Agreement between Bucks County Technical High School and the Ivins Outreach Center for the 21st Century Community Learning Centers Cohort 8 grant year 5 for the period January 6, 2020 through December 31, 2020 at a fee not to exceed \$31,300 per year, funded through the 21st Century Community Learning Centers Cohort 8 grant. (Refer to Addendum #7)
- M. Approve the continued participation of the Bucks County Technical High School in the Tri-State Food Service Group for the commodity, manufacturer and market basket bids. (Refer to Addendum #8)
- N. Award the PEPPM Mini-bid E-rate contract to ePlus Technology in the amount of \$50,439.00, split funded by BCTHS in the amount of \$20,175.60 and E-rate funding in the amount of \$30,263.40, for the upgrade of our Cisco Wireless Access Points and device licensing. The Award is for 50 CISCO Catalyst 9130AZ Services Access Points and 50 CISCODNA Essential Term Licenses.(Refer to Addendum #9)
- O. Approve the budgetary transfers for the 2019-2020 budget in the amount of \$7,628 for the 2019-2020 school year. (Refer to Addendum #10)

The Board unanimously approved the motion (11,0,0).

CORRESPONDENCE None

OTHER BUSINESS None

PUBLIC PARTICIPATION (Non-Agenda Items) None

NEXT MEETING Tuesday, May 19, 2020 at 7:30 p.m.

MOTION TO ADJOURN

A motion was made by Christian Schwartz, seconded by Joseph Gilleo, that the meeting be adjourned at 7:44 p.m. Board members unanimously approved the motion (11,0,0).