

BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on **August 24, 2020** **by Electronic Communication** and called to order by President, Mr. John Ruszin at 7:30 p.m.

MEMBERS PRESENT:

	NAME	
	John Allen	Neshaminy
	John Ruszin	Bristol Borough
	Christian Schwartz	Pennsbury
	Kim Rivera	Bensalem
	Heather Nicholas	Bensalem
	Kellie Buchanan	Bristol Township
	Gallus Obert	Bristol Township
	Donna Getty	Morrisville
	Joseph Gilleo	Morrisville
	Cyndie Bowman	Neshaminy
	Gary Sanderson	Pennsbury

TOTAL MEMBERS PRESENT: 11

MEMBERS ABSENT: 1

	Al Pirollo	Bristol Borough
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ALSO PRESENT:

	NAME	AFFILIATION
	Samuel Lee	Supt. of Record
	Leon Poeske	Admin Director
	Sharon Rendeiro	Bus Admin/Board Secretary
	Patricia Cumberland	Board Treasurer
	Ellis Katz	Solicitor
	Henry DeGeorge	Assistant Director
	Karen Moyer	Human Resources Coordinator
	Theresa Prato	IU #22 Rep
	John Haney	Supervisor of Information Technology

After the Pledge of Allegiance, Mr. Ruzin welcomed the public.

APPROVAL OF AGENDA A motion was made by Christian Schwartz, seconded by Kellie Buchanan, to approve the agenda as presented. Board members unanimously approved the agenda (11,0,0).

PUBLIC PARTICIPATION (Agenda Items)

None

APPROVAL OF MINUTES

A motion was made by Christian Schwartz, seconded by Kellie Buchanan, that the Board approve the Minutes of the June 22, 2020 meeting. Board members unanimously approved the motion (11,0,0).

ADMINISTRATIVE DIRECTORS REPORT

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events. Dr. Poeske announced that we have 400 Freshman enrolled for the new school year. Dr. Poeske announced that we will begin the school year virtually, with the goal of bringing 25% of the Technical students into the building in October. Starting in November, BCTHS will determine if 50% of the students is feasible. Dr. Poeske thanked all those involved in making the Graduation celebration a huge success.

ITEMS FOR BOARD ACTION

A motion was made by Christian Schwartz, seconded by Cyndie Bowman, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C17. Board members unanimously approved the motion (11,0,0).

A motion was made by Christian Schwartz, seconded by Cyndie Bowman, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$1,291,885.89 and release salaries, subject to audit, as per pp. D1-D16. Board members unanimously approved the motion (11,0,0).

COMMITTEE REPORTS

P.I.A. Committee: Mr. Schwartz advised that PIA met this evening. Discussed were the following Action items on for approval this evening:

- Health and Safety Plan
- Fall Reopening
- Student Handbook/Code of Conduct
- Policies
- Employment motions
- Setting of breakfast and lunch prices
- Grant approvals
- Technical Assistance Programs

Audit Committee: Mr. Schwartz advised that a meeting of the Audit Committee was held Friday, August 14, 2020 with the local auditor, Linda Major, CPA. Committee members discussed if they had any concerns.

OLD BUSINESS

None

NEW BUSINESS

A motion was made by Christian Schwartz, seconded by Gallus Obert, to combine the motions and approve the following recommendations: A-U pp F1-F6:

- A. Accept the retirement of Secretary to the Assistant Principal, Mary Jane Mucklow, effective August 28, 2020.

Accept the retirement of Pupil Personnel Services Secretary, Michelle Schorr, effective August 7, 2020.

- B. Accept the resignation of Instructional Facilitator, Deanna Salay, effective July 20, 2020.

- C. Approve an unpaid leave of absence for Security Monitor, Debra Renner, for the 2020-2021 school year, effective August 31, 2020.

- D. Approve the transfer of Anna Bryan from temporary Secretary to the Assistant Principal to permanent Secretary to the Assistant Principal to replace Mary Jane Mucklow, effective August 31, 2020.

Approve the transfer of Aynee Lopez from temporary Custodian to permanent Custodian to replace Anna Bryan, effective August 31, 2020.

Approve the transfer of Philip Formica from regular substitute teacher to day to day/everyday substitute teacher at a daily rate of \$125 effective September 1, 2020.

Approve the transfer of Tyler Fortna from a regular substitute teacher to a day to day/everyday substitute teacher at a daily rate of \$125 effective September 1, 2020.

- E. Approve the furloughing of support staff employees in the categories listed below. Specific employees to be furloughed in each job category will be determined by seniority in accordance with the Collective Bargaining Agreement with the Bucks County Technical School Educational Support Professionals Association ESPA-PSEA-NEA. Employees' effective date of furlough will be determined by the Administration.

Job Category:

Cafeteria

Management Assistants

Monitors

Secretaries/Specialists/TPC

Clerk/Warehouse
Security/Drivers

Approve the furlough of the Adult Education/Workforce Development Supervisor effective August 17, 2020.

- F. Approve the employment of transition program students at the approved minimum wage rate for the 2020-2021 school year (Refer to Addendum #1).

Approve the employment of Morgan Ryan, as the Pupil Personnel Services/School to Career Secretary to replace Sandra Bower, at an hourly rate of \$16.82, with a start date to be determined, pending criminal background checks and completion of employment paperwork. Approve the employment of Amy McKeon as the Administrative Secretary to the Supervisor of Pupil Personnel Services to replace Michelle Schorr, at an hourly rate of \$21.29, effective August 25, 2020, pending criminal background checks and completion of employment paperwork.

Approve the employment of Michael Pallotta Jr. as a regular substitute teacher, at a daily rate of \$100, effective September 1, 2020.

- G. Approve the continued employment of Instructional Facilitators for the 2020-2021 school year funded through the Carl D. Perkins Grant and the General Fund (Refer to Addendum #2).

Recommend the Board approve the continued employment of substitute school nurse Lyudmyla Panchenko retroactive to August 10, 2020 for the 2020-2021 school year and the continued employment of substitute school nurse Janet Martinicchio for the 2020-2021 school year at a daily rate of \$125.00.

Recommend the Board approve the continued employment of Caitlin Brasier and Jami Trexler as day to day/everyday substitute teachers at a daily rate of \$125.00, effective September 1, 2020.

Recommend the Board approve the continued employment of Alesia Flanagan and Jerry Coleman as regular substitute teachers, at a daily rate of \$100.00, effective September 1, 2020.

- H. Recommend the Board approve the services of John Wertz for customized job training for the 2020-2021 school year, pending completion of criminal background check paperwork.

Recommend the Board approve the services of Jared Small as a volunteer in the Media Center effective September 1, 2020.

- I. Recommend the Board approve stipends for Department Chairpersons, Academy Chairpersons and Class Advisors for the 2020-2021 school year, per the BCTSEA Salary Agreement. (Refer to Addendum #3)

Recommend the Board approve the stipend in the amount of \$650 for Scott Ribarchik to advise and guide Welding and Fabrication teacher Christopher Panzitta, per the state approved mentor program during the 2020-2021 school year.

Recommend the Board approve the stipend in the amount of \$650 for James Crofts to advise and guide AET/Electronics/Green Energy teacher, Michael Hatrock, per the state approved mentor program during the 2020-2021 school year.

Recommend the Board approve the stipend in the amount of \$650 for Jake Madara to advise and guide Science teacher, Kenneth Sperling, per the state approved mentor program during the 2020-2021 school year.

Recommend the Board approve the stipend in the prorated amount of \$325 for Andrea Beal to advise and guide Special Education/Social Studies teacher, Eric Culnan, per the state approved mentor program, during the 2020-2021 school year.

- J. Approve the Resolution and Bucks County Technical High School Health and Safety Plan for the 2020-2021 school year (Refer to Addendum #4 and #5).

- K. Approve School to Career Coordinators Walter Hansell and Ronald Martino to travel to New Jersey for Cooperative Education business during the 2020-2021 school year.

- L. Approve the student school breakfast price of \$2.05 and the student school lunch price of \$3.40 for the 2020-2021 school year.

Approve the adult breakfast price of \$3.00 and the adult lunch price of \$4.25 for the 2020-2021 school year.

- M. Approve the participation of the Facilities Support Services class in community-based instruction for the 2020-2021 school year, as an educational experience for Middletown Township and the Family Service Association of Bucks County. Participation will be dependent on reinstatement of school-wide community based instruction programming.

- N. Approve two (2) Ivins House Staff members to attend the 21st Century Boost Conference in Palm Springs, California from October 26, 2020 to October 29, 2020. Costs will be covered by the 21st Century Community Learning Center Cohort 9, Year 3 Grant. This Conference is still pending and could become virtual due to the pandemic.

O. Approve the BCTHS 2020-2021 Student Handbook and Code of Conduct. (Refer to Addendum #6).

P. Accept the Pennsylvania Commission on Crime and Delinquency BCTHS COVID-19 School Health and Safety Grant 2020 in the amount of \$89,996 from March 1, 2020 through October 30, 2020.

Approve the Governor's Emergency Education Relief Fund (GEER Fund/Continuity of Education for CTCs) Grant, Project #354-21-0000, in the amount of \$138,470, effective August 31, 2020 through June 30, 2021, pending final approval from the Pennsylvania Department of Education.

Q. Approve the Memorandum of Understanding for the Bucks County Technical High School's participation in the Technical Assistance Program. (Refer to Addendum #7)

R. Approve the agreement between Richard J. Caron Foundation and Bucks County Technical High School, for certain student assistance program services to students, for a fee of \$6,600 for the period of August 1, 2020 through June 30, 2021, per the attached agreement (Refer to Addendum #8)

Approve the Engagement Agreement between Bucks County Technical High School and Fox Rothschild LLP to provide the Title IX Compliance Toolkit (PASPA) for a flat fee of \$2,500, per the attached. (Refer to Addendum #9)

Approve the Agreement dated September 15, 2020 between the Bucks County Technical High School and the Bucks County Intermediate Unit #22 as the program evaluator for the 21st Century Community Learning Center Program, Cohort 9, Years 4, 5 and 6 for the period of October 1, 2020 through September 30, 2023, per the attached Agreement (Refer to Addendum #10)

S. Approve the revision to the Tax-Exempt Lease Purchase Agreement with Apple and Insight Public Sector for four (4) years in the revised amount of \$74,791.81 annually, which was previously Board approved at \$74,980.71 annually in June 2022, priced through PEPPM and US Communities financed through Capital Financial Services, Inc.

T. Approve the following Policies in accordance with PDE regulations:

Policy #103 - Discrimination/Title IX Sexual Harassment Affecting Students

Policy #104 - Discrimination/Title IX Sexual Harassment Affecting Staff

Policy #802 - Use of Livestream Video on School Property

(Refer to Addendums #11,12,13)

U. Approve the Bucks County Technical High School bid for trash removal services to Waste Management for the period September 1, 2020 through August 31, 2023, based on the lowest responsible bidder. (Refer to Addendum #14)

The Board unanimously approved the motion (11,0,0).

CORRESPONDENCE

None

OTHER BUSINESS

Mr. Gallus requested the financial impact numbers as a result of the furlough.

PUBLIC PARTICIPATION (Non-Agenda Items)

None

NEXT MEETING Tuesday, September 29, 2020 at 7:30 p.m.

MOTION TO ADJOURN

A motion was made by Christian Schwartz, seconded by Gallus Obert, that the meeting be adjourned at 7:38 p.m. Board members unanimously approved the motion (11,0,0).

Sincerely,

Sharon Rendeiro
Secretary