

BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on **October 26, 2020 in the Board Room and by Electronic Communication** and called to order by President, Mr. John Ruszin at 7:30 p.m.

MEMBERS PRESENT:

	NAME	
	John Ruszin	Bristol Borough
	Christian Schwartz	Pennsbury
	Heather Nicholas, Virtual	Bensalem
	Kellie Buchanan, Virtual	Bristol Township
	Gallus Obert	Bristol Township
	Donna Getty	Morrisville
	Joseph Gilleo, Virtual	Morrisville
	Cyndie Bowman, Virtual	Neshaminy
	Gary Sanderson, Virtual	Pennsbury

TOTAL MEMBERS PRESENT: 9

MEMBERS ABSENT: 3

	John Allen	Neshaminy
	Al Pirollo	Bristol Borough
	Kim Rivera	Bensalem

ALSO PRESENT:

	NAME	AFFILIATION
	Samuel Lee, Virtual	Superintendent of Record
	Leon Poeske	Administrative Director
	Sharon Rendeiro	Bus Administrator/Board Secretary
	Patricia Cumberland, Virtual	Board Treasurer
	Ellis Katz, Virtual	Solicitor
	Henry DeGeorge, Virtual	Assistant Director
	Karen Moyer	Human Resources Coordinator
	Theresa Prato, Virtual	BCTSEA President
	John Haney, Virtual	Supervisor of Information Technology
	Diane Wunder, Virtual	Bucks County I.U. #22 Representative

After the Pledge of Allegiance, Mr. Ruzin welcomed the public and announced that an Executive Session was held prior to the meeting to discuss personnel issues

APPROVAL OF AGENDA A motion was made by Christian Schwartz, seconded by Gallus Obert, to approve the agenda as presented. Board members unanimously approved the agenda (9,0,0).

PROFESSIONAL COUNCIL REPORT

Dr. Sam Lee advised that a meeting of the Professional Council was held on Monday, October 19, 2020, at the Bucks County Technical High School. The following members were in attendance: Sam Lee (Bensalem School District), Melanie Gehrens (Bristol Township School District), Jason Harris (Morrisville School District), Bill Gretzula (Pennsbury School District) and Leon Poeske (BCTHS).

The following topics were discussed:

- School Re-opening plans
 - Filling positions for teachers that request leaves of absence.
 - Contact tracing for reported COVID cases
 - Handling requests for teachers to teach virtually
 - Procedures for reported COVID cases/exposure and staff attendance.
 - Nursing back-up in the event of Nurses not being available
 - Communications with parents
 - Zoom Instruction recording
 - Communications with School Board
- PDE Pandemic Metrics
- Articles of Agreement

The next meeting is scheduled for Monday, November 16, 2020.

PUBLIC PARTICIPATION (Agenda Items)

None

APPROVAL OF MINUTES

A motion was made by Christian Schwartz, seconded by Gallus Obert, that the Board approve the Minutes of the September 29, 2020 meeting. Board members unanimously approved the motion (9,0,0).

ADMINISTRATIVE DIRECTORS REPORT

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events.

- Dr. Poeske announced that BCTHS has had a successful hybrid opening.

- BCTHS Nurses are the point of contact with the Bucks County Health Department.
- An unknown individual entered the building today. There was no harm to anyone. Board Members, staff and parents have all been notified.

ITEMS FOR BOARD ACTION

A motion was made by Christian Schwartz, seconded by Gallus Obert, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C11. Board members unanimously approved the motion (9,0,0).

A motion was made by Christian Schwartz, seconded by Gallus Obert, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$885,651.74 and release salaries, subject to audit, as per pp. D1-D22. Board members unanimously approved the motion (9,0,0).

COMMITTEE REPORTS

P.I.A. Committee: Mr. Schwartz advised that PIA met this evening.

Discussed were the following Action items on for approval this evening:

- Employment Motions – Retirements, termination, temporary employment, transfer, stipend and volunteer services
- Graduation Venue – Cure Insurance Arena, Trenton, NJ. No deposit required at this time.
- Articles of Agreement – Renewal for one (1) year.
- Grants on for Board approval

Discussed were the following Discussion items:

- Re-opening plan is on track
 - 25% hybrid – going smoothly
 - 50% hybrid – scheduled for December 10, 2020

Other Committees:

None

OLD BUSINESS

None

NEW BUSINESS

A motion was made by Christian Schwartz, seconded by Gallus Obert, to combine the motions and approve the following recommendations A-K pp F1-F3:

- A. Recommend the Board accept the retirement of Main Office Secretary, Barbara Long, effective December 4, 2020.
- B. Recommend the Board approve the termination of employment of Cafeteria Worker, Brandon McGillin, effective October 27, 2020.
- C. Recommend the Board approve the employment of Tara Townsend as a temporary Monitor, at an hourly rate of \$12.20, effective October 27, 2020, pending completion of new hire paperwork.
- D. Recommend the Board approve the transfer of day to day/everyday Substitute Custodian, Alan Marietta to part-time Custodian to replace Brandon Sigmon, at an hourly rate of \$15.50, effective October 27, 2020.
- E. Recommend the Board approve the stipend in the amount of \$650.00 for Lauren Amlor to advise and guide Special Education teacher, Craig Meyers, per the state approved mentor program during the 2020-2021 school year.

- F. Recommend the Board approve the services of Michael Pallotta, Jr. as a school volunteer for the Automotive Technology Program.
- G. Recommend the Board approve the graduation venue of the CURE Insurance Area, Trenton, NJ for the Bucks County Technical High School Class of 2021.
- H. Recommend the Board approve the proposed changes to the Articles of Agreement, as attached, and requests that one of the six sending districts (Pennsbury has offered) send these proposed changes to each of the other Member School Districts to be placed on their agenda for approval within 60 days, as outlined in the existing Articles of Agreement. Each Member School District shall notify the Joint Committee of its actions within ninety (90) days of receipt of the proposed amendment. (Refer to Addendum #1)
- I. Recommend the Board accept the Coronavirus Aid, Relief and Economic Security Act ("CARES" Act) funding in the amount of \$116,609.00 for the period March 1, 2020 through December 30, 2020, as per the attached Use of Funds Agreement. (Refer to Addendum #2)
- J. Recommend the Board accept the grant to support scholarships and NIMS credentialing for the BCTHS Machine Technology program from the Gene Haas Foundation in the amount of \$12,000 to be expended by September 23, 2022.
- K. Recommend the Board approve the budgetary transfers in the amount of \$15,950 for the 2020-2021 school year. (Refer to Addendum #3)

The Board unanimously approved the motion (9,0,0).

CORRESPONDENCE

None

OTHER BUSINESS

None

PUBLIC PARTICIPATION (Non-Agenda Items)

None

NEXT MEETING Monday, November 23, 2020 at 7:30 p.m.

MOTION TO ADJOURN

A motion was made by Christian Schwartz, seconded by Gallus Obert, that the meeting be adjourned at 7:40 p.m. Board members unanimously approved the motion (9,0,0).

Sincerely,

Sharon Rendeiro
Secretary