



## 2022 - 2023 Dress Code and Equipment Regulations for

### AUTOMOTIVE TECHNOLOGY

#### Which is a part of the Engineering and Industrial Technology: Transportation Academy

In September 1958, Bucks County Technical School opened its doors to students and became the first school of its kind in the State of Pennsylvania. We take pride in all of the men and women we have trained, retrained, or have helped to achieve their learning and earning power in the work force. We also take pride in our safety record. To continue that goal of excellence, safety and job readiness, it is essential to realize that our rules were established first and foremost with safety in mind.

Attendance, punctuality, dress code and emphasis on active “hands on” involvement contribute, along with tests, written performance, homework and attitude in the students’ grades. Therefore, we welcome our students and look forward to helping them reach their goals. If the school and the students work together, we can continue our commitment to excellence. Our graduates become mature, responsible, productive, dependable and employable members of this community. We need your support, help and cooperation to make the dream become a goal – turn the goal into reality – a job that your son or daughter enjoys and a job that will afford them an opportunity to have a great life.

In order to adequately prepare students for a realistic representation of the “World of Work”, Bucks County Technical High School will be enforcing a dress code that needs your support. Since our rules vary from the traditional school setting, please review the following information:

1. Each student and staff member **must carry a school provided photo ID** which must be shown upon request. Not only are photo ID’s important for identification purposes, they are also necessary for:
  - ✓ Purchasing lunch
  - ✓ Media Center usage
  - ✓ Signing in at the Security Desk if you are late for school
2. If a student forgets their ID, a temporary one will be issued by the first period teacher and a discipline referral form will be issued.
3. Book bags may be carried by students throughout the school day, however, the school reserves the right to search book bags for safety reasons and/or based on reasonable suspicion.
4. No hats, bandannas, or headbands may be worn in the hallways, classrooms or cafeteria. Specific trade related head gear, i.e., chef hats, hard hats, etc., will be allowed only in that particular technical lab area.
5. Occasionally, if the room is below 70 degrees, a teacher may allow students to wear jackets in that particular room. If a hooded sweatshirt is worn, the **hood will not be permitted to be pulled over the head.**
6. Every student is expected to be clean (body and clothing) and neat while attending school. **Clothing and accessories, which present a distraction to classroom activities, will be prohibited.**
7. The following items may not be worn: See-through shirts or clothing showing a bare midriff, low-cut tops, shirts with narrow shoulder straps, tops that reveal cleavage, (spaghetti straps, tank tops, etc.)

8. Shorts and skirts must be of appropriate length with the bottom hem measuring below extended arm and fingertips.
9. Offensive or otherwise inappropriate clothing is not considered proper dress at any time or place within the school.
10. Extreme styles of clothing, hair and jewelry (i.e., piercings) are not in good taste; therefore, students are encouraged to avoid them. **Extreme dress, hair style or jewelry which presents a potential safety hazard or distraction to the education process, is prohibited.**
11. Other examples of extreme clothing are as follows, but are not limited to:
  - ✓ T-shirts that reflect any innuendoes of drugs, alcohol, gang reference or sex
  - ✓ Baggy and/or low riding pants where underwear is exposed or jeans or pants with holes that expose underwear or bare skin
  - ✓ Pajama-type or lounge attire
  - ✓ No open-toed shoes

All students will be required to remain in proper attire for the entire time they are in their respective program areas. Since safety is of the utmost importance, street clothes that present a safety violation **will not be acceptable**. Parents and students may refer to the "Student Handbook and Code of Conduct", on line at [bcths.com](http://bcths.com) for clarification of proper street clothing.

Students will be issued safety glasses. If they are lost or broken a replacement pair must be purchased from the school nurse.

**It is strongly advised that students are covered by either "school insurance" or family medical insurance. Bucks County Technical High School is not responsible for liability in case of accidental injury. School insurance is available for purchase through our Pupil Services Office.**

*The following list was compiled to assist you in preparing for the opening of school. Where applicable, equipment in addition to clothing is listed to give students the opportunity to shop prior to the first day of school.*

#### **AUTOMOTIVE TECHNOLOGY I, II, III:**

- Dark blue one or two-piece uniform (short or long sleeved).
- A (2-3") 3 ring binder.
- Pencils and pens.
- A notebook or lined paper for the 3 ringed binder.
- A TI30XIIS calculator (approximate cost - \$12.00).
- A school purchased lock for the shop locker room, at an approximate cost of \$7.00.
- A Clip Board (optional but recommended)

#### **Program Requirements/Costs (approximate)**

- **Workbook and Job Sheet Book - \$104.00**
- **Freshman/New Students: A payment of \$104.00 for a workbook and job sheet book is due in the main office by August 28<sup>TH</sup>. The purpose is to be compliant with the Department of Education as well as the NATEF National Automotive Technicians Education Foundation. Bucks County Technical High School must comply with the new regulations set by NATEF and the Department of Education. Students are encouraged to bring their pink receipts with them on the first day of school. For more information, please visit <http://www.natef.org/NATEF-and-You/Students-Parents.aspx>.**

**Available Student Certifications:**

- ASE Student Certificate
- PA Certified Emissions Inspector
- PA Certified Safety Inspector, Category I
- S/P2 Certificates for Safety and Pollution
- Section 609 Certification for Refrigerant Recycling and Recovery
- Valvoline Motor Oil Certificate

**Automotive Technology Juniors & Seniors are required to have a basic hand tool set as listed:**

***NOTE: Standard fractional wrenches and sockets are optional***

- Locking tool box
- Socket sets                    1/4" Drive (3/16" to 1/2" & 5mm to 10mm)  
    3/8" Drive (1/4" to 3/4" & 10mm to 21mm)  
    1/2" Drive (1/2" to 1" & 12 mm to 21mm)
- Wrench sets                    Combination (box and open end) 1/4" to 1" & 8mm to 21mm
- Screwdrivers                   Flat tip, Phillips, & Torx.
- Pliers                           Slip joint, needle nose, locking & side cutting
- Digital Multi Meter           (good quality)
- Circuit tester                   (test light)

**NOTE:** *Odd sized sockets and specialty wrenches are not required. These will be available from the instructor upon demand.*

If a documented financial hardship prevents any student from obtaining the required **clothing and/or equipment**, arrangements can be made to find **alternative sources of funding**. Please contact our school nurse.

**Best wishes for a successful 2022 - 2023 school year!**